

## HUU Board Minutes

June 1, 2022

7:30 pm

- Review of [Recommendations for Hybrid Services](#)

- Technical Issues

- Sarah: Explanation of the Hybrid Setup
- Goals: To have people see each other, those in the room and those on Zoom. Whoever is at the podium needs to see the people in Zoom, e.g., to call on people.
- Discussion on placement of the tech table primarily so that it won't be a distraction. General agreement that it should be in the rear-west portion of the room.
- Discussion of putting the wiring to go under the floor, at what point do we commit to a setup and commission basement wiring setup.
- Placement of the TV Monitor. Have two side angled monitors, no central monitor, perhaps using existing monitors.
- Nancy asked what is minimum setup so that we can encourage people to come back to person to person.
- Tom's suggestion: keep it simple.
- We need a small computer in front of the podium for the speaker so that it doesn't get in the way and the speaker can see the virtual audience.
- Discussion of what should be in place for our first test-run on Sunday, June 5. Suggest that all members of the Board, Tom, and members of the Worship Committee attend, at a minimum.
- Martha suggested that in the meantime, we use flexible easy-to-use conduits on the floor to prevent tripping on the wiring.
- Suggestion of Eric Powell to help us with the wiring.
- Discussion of use of curtains and lighting conditions for hybrid services.

- Copyright Issues

The copyright for music seems to be settled with a \$200 fee plus an additional \$77 for music copyrights.

Using books for Stories for all Age

- Paula will try to find UU material that is not bound by copyright and /or will tell a story, some of which may be accompanied by a slide or two.
- We might also write a form requesting permission to use that we could send to publishers.
- Rich suggested that Tom and Paula draft a policy for us to use viz a viz copyright.

- Irvin made the motion that we accept the Hybrid Committee recommendations. Rich seconded the motion, which was unanimously approved.

- Discussion of clearing out Tom's office and the RE room.

- Several members of the Board agreed to meet at 2:00 pm Thursday to clean out the items in the office for the auction and assess the situation of the RE room.

Meeting adjourned.

8:45 pm

Respectfully submitted

Irvin Peckham, Secretary