

Harrisonburg Unitarian Universalists Board meeting minutes December 11 2011 at HUU 12.00PM

Board Members Present: Norma (facilitator), Willow, Les, Eric, Angelina, Jenn Others present: Meredith

Decisions by acclamation. (NA = not applicable).

Item	Discussion	Action/Decision	Responsible Person	Status <i>Pending</i> <i>Complete</i> <i>Revisit</i>
1. Opening	- chalice lighting and mission statement			
2. Community Feedback	-received good feedback on Vespers service; time of event should be fixed			
3. Minutes	-November minutes approved with a correction -Meredith will send them to Pat for posting			C
4. Treasurer's Report - Angelina	-Angelina presented Treasurer's report -It is the halfway point of the fiscal year -A few Committee chairs have inquired how much money they have left in their budgets. -Many have a lot of money left -The Board discussed at great length setting up a fund for funerals and memorials, and a contingency plan for the future -Motion to take \$2000 from the Dambelkalns fund and use it to start a Memorial Fund	-Urge your committee to use their money for their mission -Motion passed		
5. Office Administration - Meredith	-All is well			
6. Committee Reports: Building & Grounds - Les	-Spraying the basement is done -Energy audit planned -Next week B&G finalize budget request for next year -Fire department consultation – nothing new on that.	-Les will talk to Merle about it again.	-Les	P
Caring Circle - Willow	-Board discussed Jim Tibbetts' passing. -Board discussed members who may need attention of Caring Circle			

CYCORE - Norma	<ul style="list-style-type: none"> -Julie's report presented -CYCORE recommends that a Task Force be formed for Safe Congregations, which should include one Board member -Jennifer volunteered to be that Board member 			
Finance - Angelina	<ul style="list-style-type: none"> -Re the proposed memorial fund, Board discussed need to develop a protocol for membership -After consultation with Sunday Services, Judith (who orders and picks up the OOS) is authorized to use the Kinko's card. The office manager is authorized if she has a specific need. -The Board discussed the new Sun Trust debit card, which is to be used for large expenditures. Those who wish to purchase something big for the church (such as when Merle bought the new chairs, or when Meredith buys toner cartridges) will fill out a request for reimbursement slip, and Angelina will go pay for it and pick it up. -Rich Sider has turned down the Finance Chair position. He will continue as Assistant Treasurer. -Angelina discussed great need for more members on the Finance Committee. Current members include Rich, Barkley, Angelina, Jim. -Don Krech and Shirley Vasy are new members. 	<ul style="list-style-type: none"> -Finance Committee will be pushed during the upcoming Volunteer Fair at the February Potluck -Contact Bernie with Sunday services to clear the volunteer fair with her -Contact committee chairs about setting up their tables 	<ul style="list-style-type: none"> -Jenn -Board 	<ul style="list-style-type: none"> P P
Membership - Eric	<ul style="list-style-type: none"> -Just had a membership meeting -Working toward integrating new people in congregation -Board discussed encouraging new people toward Covenant groups -HUU just welcomed 4 new members (Faith, Gabriela, the Endresses), and reaffirmed 1 (Christine Robinson). -WMRA bill is due. Eric concerned about sufficient funds in the Membership budget to pay it. 			
Personnel Committee – Angelina	<ul style="list-style-type: none"> -They have had difficulty meeting but have had email discussions. -Personnel Committee has addressed and approved financial allowances for the work Julie Caran does in the summer. 			

Shared Ministry – Kevin (emailed report)	<ul style="list-style-type: none"> -Kevin asked for vision statements from committees. He has SMT's, Membership's, and the Board needs to create one. He is to take all the vision statements and draft a mission vision statement. -Vision statements are closely connected to budget requests -Motion to move Board/SMT meeting to Feb 19th, 3rd Sunday. -Motion to devote January Board meeting to working on growth vision statement 	<ul style="list-style-type: none"> -Board will each bring their hope for HUU to January meeting -Motion carried -Motion carried 		
Social Justice - Eric	<ul style="list-style-type: none"> -Committee is in flux -Paul Revell is listed in the OOS as co-coordinator, but clarification is needed if he is committee chair? -Social Justice budget is currently small. Board discussed budget requests more generally. 	<ul style="list-style-type: none"> -Eric will contact Ralph and Paul for clarification 	Eric	P
Sunday Services - Jennifer	<ul style="list-style-type: none"> -Sunday Services is handling 10:30 services, but does not handle 9:00 activities. -Bernie does not want to take on 9:00 activities, but proposed someone ought to coordinate and be a point person for Growing Together. -Eric is happy to see Growing Together take off, and hopes not to squash initiative by imposing centralization. -If it is a matter of how to share space, the Board can issue a list of what each group needs to know and what their responsibilities are each Sunday morning (i.e., put back chairs). -Board discussed procedures for canceling church due to weather 	<ul style="list-style-type: none"> -Jenn will ask Bernie for clarification on what might need doing. -B&G and Sunday Services will be contacted on what has been done in the past, and what they recommend to do in future 	-Jenn	
7. Old Business	<ul style="list-style-type: none"> -Board Appreciation Dinner has been scheduled, Friday Jan 20. -Board Retreat – Board discussed money requirements -Volunteer Recognition – Board discussed next HUU honoree. 	<ul style="list-style-type: none"> -Jenn will officiate 	-Jenn	P

The meeting was adjourned at ~ 2.00 PM. Next meeting 1/ 8/ 12with Norma as facilitator.