

Harrisonburg Unitarian Universalist Church

Board of Trustees MEETING MINUTES

Date: August 14th, 2016 from Noon to 1:30 PM

| |
|--|
| <p>1. Opening Items</p> <ul style="list-style-type: none">a. Meeting called to order. Moment of reflection/reading of HUU Missionb. Minute taker—Jennifer Perryc. Approval of July minutes (distributed earlier via e-mail)d. Review of agenda for changes/additions |
| <p>2. Documents/information distributed prior to meeting for review by board members:</p> <ul style="list-style-type: none">a. July YTD Budget, July Board minutes |
| <p>3. Progress Updates:</p> <ul style="list-style-type: none">a. Children's Religious Exploration Program 2016/2017 Start Date: September 4, 2016 --CRE building clean-up and prep continue |
| <p>4. Follow-up items:</p> <ul style="list-style-type: none">a. Continued discussion of <u>Turning Point: Essays on a New Unitarian Universalism</u>; Board members to complete book by Board Retreat.b. Board agreed to attend the UUA Church Growth Workshop being held September 10, 2016 at UU Community Church of Glen Allen (cluster workshop led by Kathy McGowan, UUA Regional Consultant). --Wendy will register the Board collectively for the workshop, e-mailing details to Board members when registration is complete. --Board discussed traveling together to Glen Allen. Shirley will look into the logistics/costs of renting a 7/8-person van and e-mail details to Board members. Via e-mail, Board members will then finalize travel details (transport, meeting/departure times, etc.)c. Board Retreat—Saturday, October 1, 2016. Place and time TBD. Facilitator TBD. |
| <p>5. New Business:</p> <ul style="list-style-type: none">a. The DRE has recommended that Alison McCaul be hired as the new CRE Assistant Teacher; a motion was made to move forward with the recommendation as soon as references could be checked. --Richard agreed to call Alison's references and let the Board know his findings via e-mail. Upon that time, it was agreed the Board would vote, also via e-mail, to extend/withdraw the job offer. --ADDENDUM: The Board agreed unanimously to hire Alison McCaul as CRE Assistant Teacher. Wonshe offered Alison the position and it was accepted.b. The sanctuary piano has developed a squeak. Grayson will contact Wendy to schedule an appointment for piano maintenance.c. Name tags—Shirley will follow up with Wendy on creating name tags for anyone listed on the sign-up sheet located at the back of the sanctuary.d. Trudy raised the idea of creating an HUU tabletop display that can be used whenever HUU needs to set up an information booth (at community events, etc.). She will gather ideas from the HUU congregation to create a template for the display and present it at the Board Retreat.e. A "suggestion box" is in the works for HUU. This box has been proposed as a way for members/friends to pass along suggestions concerning HUU or to request more information on committees, covenant groups, and HUU activities. Placement of the box TBD. --Trudy will create a "suggestion form" for the box. She will also write an announcement about the box for Wendy to send out via the E-News and HUU Announcements. An additional announcement will be posted on the sanctuary lectern to be read by the Sunday Services Facilitator during morning services. --Wendy will check the box weekly, passing on timely issues to the appropriate contact; all other items to be discussed at monthly board meeting. |

6. Ongoing items:

a. CLC Update & Committee Updates:

--"Meet and Greet" proposed for Kathryn Straub and Alison McCaul (CRE Program). Grayson agreed to host. Time and details TBD.

--The new 2016/2017 Children's Religious Exploration program will begin September 4. Wonshe will post announcements regarding the start date within the greater community. Kathryn is reviewing CRE curriculum/literature and will contact Wendy when ready to purchase.

--As per the HUU budget, Kathryn is approved to spend up to \$1000 for professional development and UUA/CRE certifications. Wonshe will ask David Lane if he is willing to mentor Kathryn as she begins her role as Director of Children's Religious Exploration.

b. July 31st 5th Sunday Town Hall Feedback & Community Feedback:

--Meeting well attended. Notable: *Faith in Action* update (given by Elizabeth Franks) and many compliments on HUU grounds/grounds repairs from Rt. 33 accident. Thanks to Richard and Shirley for facilitating.

c. Board Members to be thinking on agenda items for UUA Church Growth Workshop on September 10 and Board Retreat October 1.

7. Pending items

- a. Implementation of Safe Church and training for new RE staff when hired
- b. Policy for future reference on subsidies for board or committee chair leaders interested in attending UUGA (Rebecca and Grayson)
- c. Follow—ups with congregational collaborations

Looking Forward:

- Potluck Committee Spotlight Series
 - Adult RE in September
 - October TBD
- September 10th – UUA workshop on Church growth at Glen Allen, VA UU Church from 9:00 AM to 3:30 PM; no Board Meeting September 11
- October 8 Board Retreat; one hour will be reserved for Board meeting on Oct. 8
- October 30th 5th Sunday Town Hall

Meeting Adjourned