

HUU BOARD MEETING MINUTES
Held at HUU
April 28, 2013 (Approved)

ITEM	DISCUSSION	ACTION	ACCOUNTABILITY
Chalice Lighting, Appointment of Scribe, Check-In		Scribe volunteer	Grayson
Congregational Feedback	Suggest some type of recognition for Julie & Pax for their service to the RE program.	F/U with CYCORE (Joni & Gabrielle) re recognition.	Les
Approval of minutes	April 14 minutes were approved as presented. Les reported that he received notes from Jen for earlier board meetings.	Minutes approved as presented. Les will work up formal minutes from Jen's notes & post	Les
Review of Agenda		No changes to agenda	
Treasurer's Report	Kelly was not paid recently as result of not recording properly her time. The communication path was a bit hap hazard to issue her paycheck. Anything of a financial nature should be communicated to Ralph or Claire – but how do we effectively communicate this to the appropriate parties?	Will contact Pat to set up a distribution list of all committee chairs and the board to enable ease of communication. Once list is enabled will communicate recent financial issue & solution.	Les
	Ralph distributed "Statement of Financial Position" as of 03/31/13. It was noted that this provides a snapshot of HUU's overall financial position. Ralph clarified difference between Restricted/Unrestricted.	Review design of the financial position report to enhance readability.	Ralph
Finance Committee Report & Adoption of Operating Budget for 2013-2014	Ralph reviewed "Fiscal History Report & FY 13 Budget; FY13 Forecast & FY14 Budget." It was noted that the budget refers to the general fund exclusively. The proposed budget was reviewed where changes over the previous fiscal year were a \$500 or greater increase or decrease. In general the proposed budget reflects approximately a \$7,000 decrease (& decrease of 6 pledging units). Minor suggestions were made to line items.	Make adjustments and sent to Les by Tuesday.	Ralph

Discussion and Action on Proposal to Air Condition the Main Building	The proposal to air condition the building was reviewed. It was unanimously agreed (Motion: Paul; Second: Ralph) to present the proposal as one package. That package consisting of AC for the main building & replacement of the furnace in the back building for a total cost up to \$29,500 using the Excel Heat Pump proposal. If the AC proposal fails we will need to revisit the back building furnace as it is on last legs.	Approved AC proposal for presentation at the annual meeting. It was agreed that the funding for the Air Conditioning Proposal, if approved, would come from the general fund reserve dollars we have accumulated over the years from contributions & pledges.	Board
Annual Meeting	Need to send handout information to be voted on at the Annual May 19 Meeting ten days prior to the meeting.	Send by end of the week the nominations Slate, the Proposed Budget, and the Air Conditioning Proposal.	Les
	Agenda for Annual Meeting was reviewed: Grayson facilitate, review agenda/process/nominees Barkley will present on 2013 budget Ralph will present 2014 proposed budget Les will present Air Conditioning Proposal ? will take the minutes of the annual meeting		Board & Finance Chair
Selected Committee Reports			
B&G: Trees	Paul reported costs up to \$3,500 if we attempt to treat trees in question to save them or replace them. The disease affecting the trees is still south of us and we likely have a 1-2 year window b/4 we must decide.	Agreed to postpone any decisions on this issue for at least a year and will communicate to B&G.	Paul
CYCORE (Resignation of Julie and Pax)	Julie is resigning her position as DRE June 30 primarily due to a permanent position with more teaching responsibilities at her school. Pax will be leaving the country for a year.	Personnel Committee will work with CYCORE for replacement of Julie and Pax. If there are any significant changes to roles/structure will bring to board.	Grayson and Rich
Others	Ralph asked: Are we interested in Bonding to cover losses from embezzlement?	Put in the issues bucket for later	Board
Old Business	N/A		
New Business	NEXT MEETING: May 12 at Noon		Board

Minutes respectfully submitted by Grayson Sless