

**Harrisonburg Unitarian Universalists Board meeting minutes September 18 2011 at HUU 12:00PM**

**Board Members Present: Les, Angelina, Eric (F), Kevin, Jennifer, Willow, Norma Others present: Sarah Cheverton, Jim Hollowood, David Lane, Meredith Decisions by acclamation. (NA = not applicable).**

Item	Discussion	Action/Decision	Target Date - or - Due Date	Responsible Person	Status Pending Complete Revisit
<b>1. Board Meeting</b>	- Opening: Chalice Lighting & Mission Statement -Process Observer: Kevin -Time Keeper: Les -Issues Bin: Jennifer				
<b>2. Minutes</b>	August minutes approved				
<b>3. Visitors: Jim Hollowood (Finance Chair) Sara Cheverton and David Lane (SMT)</b>	-Jim Hollowood as Finance Chair spoke to board wanting to nail down some dates for the year -talked about initiating a Sunday morning forum as a way to pave path to 2 <sup>nd</sup> service  -David and Sarah from Shared Ministry Team spoke to board about Directory Project which is underway. Sue Ganey just needs to confirm with Olan Mills on dates. Need at least 25 but have close to 40 signed up for portraits  -Congregational Growth-SMT concerned that the process goes forward with appropriate speed. Some time has passed since consultants from SE District visited. -Board discussed how earlier they had spoke of creating 2 subcommittees for Short Term and Long Term Growth. -2 visitors from SE District are coming in December 1 <sup>st</sup> Sunday. Anna Olsen and Dr Clark Olsen. They have much experience in small church boards and may discuss with board about how to proceed with long term plans. -Oct 16 meeting after church to discuss growth. Board to meet with SMT, Jim, Merle and former board members Judith and Holly.	-Invitation to be extended to Judith and Holly		\  -Eric (?)	

<b>4. Community Feedback</b>	<p>-Pride in the Park went well. HUU presence was well done by Mike, who had a good booth.</p> <p>-Some feedback that HUU is a 'gay congregation'. Les commented: "It's an opportunity to start a conversation."</p> <p>-People concerned that adult topics are brought up during Joys &amp; Concerns when children are present. Sunday Services is in discussion about it.</p> <p>-Comment that when Board meeting changes, notice should be put in the E-News so people who wish to address the board know about it</p>	<p>-Meredith to put any future changes in E-News</p>		<p>-Meredith</p>	
<b>5. Treasurer's Report</b>	<p>-See attached report</p> <p>-HUU rejected for church credit card. Denied for lack of history.</p> <p>-Discussed setting up an account at Kinko's so Sunday Services needn't lay out money each time they pick up OOS</p> <p>-Willow suggested some green alternatives to printing paper bulletins. Kevin suggested a reusable cardstock cover from OOS.</p>	<p>-Board approved of Treasurer obtaining a debit card</p> <p>-Jenn will talk to Sunday Services about it</p>			
<b>6. Office Administration</b>	<p>-Meredith got some positive feedback on her work from Glenn Johnson, Director of SE District</p> <p>-Meredith worked with person who complained she wasn't getting e-news. Mystery resolved.</p>				
<b>7. COMMITTEE REPORTS Buildings &amp; Grounds (Les)</b>	<p>-First half of chairs are delivered. Merle will bring a rack for them</p> <p>-Volunteer mowing going well.</p> <p>-Bees have infested the RE building. An attempt was made to get them out humanely but was unsuccessful as they are behind the wall. Will have a termite inspector soon for termites and we'll add that on to the bill.</p> <p>-Ladies bathroom toilet is still a problem.</p>				

<b>8. Caring Circle (Willow)</b>	<ul style="list-style-type: none"> <li>-Board discussed recent concerns re: members who may need attention of Caring Circle.</li> <li>-Discussed possibility of a meal a month</li> <li>-Mike Quayle commended for recent service</li> <li>-Jenn suggested that Caring Circle make note of anniversaries of deaths, as these dates can be hard for families and remembrances are comforting</li> <li>-Discussed including birthday dates in new Directory</li> </ul>	<ul style="list-style-type: none"> <li>-Meredith to speak to Sue Ganey</li> </ul>		<ul style="list-style-type: none"> <li>-Meredith</li> </ul>	<p>C</p>
<b>9. CYCORE (Norma)</b>	<ul style="list-style-type: none"> <li>-See attached report</li> <li>-Subcommittee on personnel might consider the DCRE a year long position instead of 9 months, as Julie is still logging in significant hours</li> <li>-Labyrinth project discussed</li> </ul>	<ul style="list-style-type: none"> <li>-Subcommittee (Angelina, Jenn and Rich Sider) will discuss it and make a recommendation to the Board</li> </ul>			
<b>10. Finance (Angelina)</b>	<ul style="list-style-type: none"> <li>-SVCS has folded for now. No rental income will be collected.</li> </ul>				
<b>10. Membership</b>	<ul style="list-style-type: none"> <li>-New UU session is scheduled</li> <li>-Made new contacts over summer, and though not everyone is getting 'captured' for the data base, everyone is being warmly welcomed by HUU at large and by membership team members</li> <li>-Resolved to clean up the membership list before the end of the calendar year, transferring a few more people to Inactive status</li> </ul>				
<b>11. Personnel Subcommittee (Angelina)</b>	<ul style="list-style-type: none"> <li>-Will schedule a new meeting and study Julie's recommendation</li> <li>-Mike has been asked to give a report at the next Board meeting</li> </ul>	<ul style="list-style-type: none"> <li>-Eric will ask him</li> </ul>		<ul style="list-style-type: none"> <li>-Eric</li> </ul>	

<b>12. Shared Ministry Team (Kevin)</b>	-Report given by SMT visit				
<b>13.Social Justice (Eric)</b>	<ul style="list-style-type: none"> <li>-Currently SJ is collecting for the food pantry</li> <li>-Collecting for the DANA collection</li> <li>-Sponsoring death penalty vigils</li> <li>-Mary is trying to contact HARTS about sponsoring a week this year, but they are proving difficult to contact</li> <li>-SJ needs new blood and re-invigoration</li> <li>-Willow discussed possible project in association with Virginia Women’s Correctional Ministry. A suggestion was made to investigate the SE District as a source of funding to help HUU minister to prisoners</li> </ul>				
<b>14. Sunday Services</b>	<ul style="list-style-type: none"> <li>-Scheduled to the end of the calendar year</li> <li>-Vespers evening service beginning today</li> <li>-Discussed Joys &amp; Concerns concerns</li> <li>-Sunday Services is experimenting with order of the service</li> <li>-Kudos to Bernie for perfection as a facilitator today</li> </ul>				
<b>15.TASK FORCE REPORT Welcoming Congregation (Angelina)</b>	<ul style="list-style-type: none"> <li>-WC done with all 16 steps</li> <li>-Board discussed presenting WC to congregation with a vote to go forward as a WC</li> <li>-make all 16 steps available to congregation</li> <li>-Angelina will send it first to the Board and Board will give feedback</li> </ul>	<ul style="list-style-type: none"> <li>-Board voted to have 1 meeting with prior email about 16 steps, with a discussion and a VOTE</li> <li>-Meredith to put notice of meeting and vote on WC in E-News</li> </ul>		-Meredith	P
<b>16. Church Growth (Kevin)</b>	<ul style="list-style-type: none"> <li>-covered with SMT’s visit</li> <li>-meeting on 16<sup>th</sup> to discuss further. Come prepared!</li> <li>-</li> </ul>				

<b>17. Small Group Ministry (Les)</b>	-3 Covenant Groups and 1 Facilitator Group are going -2 groups meet in the evening, the 3 <sup>rd</sup> in afternoon -Facilitators group will meet Wednesday at 7PM -Around 7-8 people in each group				
<b>18. Safe Congregations (Jenn)</b>	-N/R today				

<p><b>19. Old Business</b></p>	<p><b>-Freedom of the Pulpit Draft Statement</b>  discussed. Board thanks Les for writing it. Eric suggested adding a clause about being 'prepared for spiritual challenge'.  -Sunday Services is not comfortable with giving directions to speakers, but nonetheless are more aware of language speakers' use. If there is an issue with speakers, it will be privately handled by Sunday Services.  -Board discussed accessibility and inclusive language, including WC language, and ways to make message to HUU congregation more digestible. Intent is to be helpful to improve accessibility, not scold or finger point.  -Eric suggested providing to speakers a paragraph on who their audience is, and helpful tips on how to get your idea across.  -Jenn suggested a new facilitator's workshop to address some concerns and help make people feel more comfortable.</p> <p><b>-Board discussed the idea of a service/workshop on Diversity/ Being Challenged</b>  -Sunday Services very aware of issue, and though no particular service is planned, we will see theme of it in future services  -Angelina discussed personal covenant to attend all services to support HUU, whether you like speaker or not  -Kevin summed up that we should see how it goes, and that Sunday Services seems well able to take care of it  -Jenn will re-emphasize the idea to Sunday services  -Willow has contacts for people who can do really engaging and interesting services/events on diversity</p> <p><b>-Nursery Exit</b> discussed. Les will talk to Merle.</p> <p><b>-Discussed summarizing minutes for members/friends</b></p> <p><b>-Board Appreciation Dinner</b>  -Willow agreed to set it up on Doodle.com</p>	<p>-Meredith to ask Pat about posting Board meeting notes</p> <p>-Meredith to send Judith and Holly's emails to Willow</p>		<p>-Meredith</p> <p>-Meredith</p>	<p>P</p> <p>C</p>
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<p><b>-New Business</b></p>	<p>-Pam Helsley sent email to Kevin and Eric about HUU sponsoring Elkton Pride Oct 9.          -Question: will WC have a table at Elkton Pride?</p> <p>-Board discussed proposal by Carol Quintero to use church's RE building for Friday play dates, for former students of SVCS.</p> <p>-Richard Wolf has put together a nice itinerary for Welcoming Congregation Workshop, to be held as a Sunday morning event the 1<sup>st</sup> Sunday of the month. Mike Quayle is doing the first session, with questions and answers beforehand.          -4<sup>th</sup> Sunday proposed as a forum for discussion.</p> <p>-Board briefly discussed the annual Board Retreat.          -Board briefly discussed OWL training workshop.</p>	<p>-Board agreed to support Elkton Pride</p> <p>-Due to insurance liability issues, Board voted to decline</p> <p>-Angelina will talk to Jim regarding this.</p>			
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The meeting was adjourned at 3:00 PM. Next meeting 10/ 9/ 2011 with Eric as facilitator.